

1. TERMINATION

This contract may not be terminated solely for convenience. This contract may be terminated for cause or non-appropriations as stated above or in the case where an office no longer has the need for the copier because of personnel cuts or consolidating copy functions to another copier. In the event that this contract is terminated or cancelled, 30 day advance notice, in writing, is given to the contractor. **This is a commitment for 60 months. The only way to cancel is specified in the Termination clauses: Cause, Non-Appropriations or no longer need because of reduction of staff or office**

2. PRICING

Cost per copy listed for each lot includes all costs needed to operate the machine, including all supplies, maintenance, except paper, and staples. The State shall not guarantee to pay the contractor a minimum each month. Agencies will only pay for each copy made.

3. OPTIONAL ITEMS

Suggested retail price for the optional item minus 40%, (this will determine the price for the optional item) divided by 60 (60 months). If the optional item is added after the base machine is installed, 40% of the MSRP for that optional item will be divided by the number of months remaining on the base machine. This number will then be divided by the last 12 month's average monthly volume to determine the factor to be added to the base cost per copy for the balance of the contract. For optional items, if the volume changes by more than 5% (up or down) in a 6 month period the factor will be changed effective the date when agreed to by both agency and contractor. If requested by the agency contractor must provide volume reports to the agency per machine.

Example: MSRP \$2,500.00 -40% = \$1,500.00 divide by 60 months = \$25.00, divide by 10,000 copies a month = \$.0025 will be added to the cost per copy.

4. MAINTENANCE

Includes full maintenance for the contract period of the copier. This shall include labor, all parts, (including drums) service, travel and preventive maintenance.

Maximum service response time shall be (from time of first contact) two (2) hours by phone, onsite within four (4) hours, copier in operation within eight (8) hours. Response time is base on normal working hours of 8:00AM to 5:00PM.

If copier(s) is not in operation in eight (8) hours, contractors must furnish a copier at no additional cost to the agency until the copier is in operation.

5. RELOCATION

For Standard copier relocations the cost shall not exceed \$200.00 for each copier being relocated. For removals that require special rigging, the contractor shall submit a price quotation to the agency for approval prior to the work being done, not to exceed direct cost.

6. PURCHASING CARD

South Carolina has entered into an agreement for a Visa Card to provide the State with purchasing card services. The purchasing card allows state agencies to make authorized purchases from a vendor without the requirement to issue a purchase order. Purchasing cards are issued to select employees authorized to purchase for the agency. Cardholders can make purchases directly from any vendor that accepts the purchasing card. Agencies now have the authority to use the purchasing card to pay for monthly payments. It will be the agencies option to use the card for such payments.

Konica Minolta does accept the State of South Carolina Purchasing Card.